



CAL NORTHERN School of Law COVID-19 Vaccination Program

1. Policy

Issued: May 24, 2021

Last Revised: January 4, 2022

Last Reviewed: January 4, 2022

2. Policy Purpose

The purpose of the COVID-19 Vaccination Program is to protect and support the health and safety of the Cal Northern School of Law (Law School) community including the Law School's board members, faculty, staff and students.

3. Scope and Application

This policy applies to board members, faculty, staff, and students who work or study on-campus at the Law School and is subject to change.

4. Definitions

Defines terms specific to this policy.

Term	Definition
COVID-19 Vaccination Program	Vaccination Program that requires SARS-CoV-2 vaccinations for board members, faculty, staff and students who are on-campus.

5. Policy Details

As of August 24, 2021 all board members, faculty, staff, and students eligible to receive an FDA-approved vaccine will be required to receive such vaccine in order to access the Law School campus and premises or participate in any in-person Law School programs.

Board members, faculty, students and staff must participate in the COVID-19 Vaccination Program by completing one of the following steps:

- If you have not already provided written documentation of vaccination from an external healthcare facility or clinic you must do so no later than **December 2, 2021**; or

- Obtain an approved religious or medical exemption: Fill out the appropriate Religious or Medical exemption form (see Section 7) and submit it to the Administration Office no later than **October 1, 2021**. Please allow 14 days for your request to be reviewed.

Program Enforcement: Any board member, faculty, staff, or student subject to this policy who fails to participate in the COVID-19 Vaccination Program by the established deadline of **December 2, 2021** will be unable to be on-site in any capacity. Any unvaccinated person, including those with an approved Religious or Medical exemption, will be subject to additional requirements, including but not limited to a requirement to wear a mask indoor, and to participate in regular testing (once per week for faculty, staff and students; board members quarterly).

In addition, as of January 4, 2022, all students, faculty and staff are required to receive a booster shot for COVID-19 for the spring semester. Proof of a booster shot should be received by February 28, 2022 or six months after receiving the final dose of the original vaccination. This update comes from the rapid rise in COVID-19 cases throughout the state and nation as the omicron variant has become dominant. We are hoping implementing the booster requirement now will help mitigate the potential spread of the variant within our community as we return from the winter break. The Medical and Religious Exemption forms referenced in Section 7 may be used for the booster shot requirement.

6. Procedures

Method of submission:

- If not already provided board members, faculty, staff, and students will need to email COVID-19 vaccination administration documentations to the Administration office no later than **December 2, 2021**.
- A Religious or Medical exemption form must be completed by the board member, faculty member, staff or student and submitted to the Administration office no later than **October 1, 2021**. Please allow 14 days for your Religious or Medical exemption form to be reviewed and approved.
- Please note effective immediately, personal declinations will no longer be valid or accepted. If you submitted a personal declination form you will be required to either receive a vaccine and submit vaccination documentation OR submit for approval a completed Religious or Medical exemption form (see below for details).

7. Contact Tracing Protocol

- The law school has the following protocols for those who may have been exposed to COVID-19.
 - All positive cases will be advised of CDC guidelines to isolate for 10 days regardless of vaccination status.
 - Vaccination status will be determined for close contacts. Since classrooms are considered a dynamic environment where students move around and are together for long periods of time, individuals in classes with the positive case will likely be considered close contacts.

- Unvaccinated close contacts will be advised to quarantine for 10 days. These individuals would have the option to shorten quarantine to 7 days (released on day 8) if they have a negative test result performed on days 5-7.
- Vaccinated close contacts do not need to quarantine provided you are asymptomatic (have no COVID symptoms) but will be given the recommendation to get tested on days 3-5 after last exposure.
- Students and faculty who have documented infection of COVID-19 in the past 90 days do not need to quarantine or test.

8. Forms

Religious Exemption for Required COVID-19 Vaccination.

Medical Exemption Request for Required COVID-19 Vaccination.

- Student Medical Exemption
- Employee Medical Exemption

9. Responsibilities

POSITION or OFFICE	RESPONSIBILITIES
Law School Administration	Maintaining and implementing this policy.
Law School Board of Trustees	Authorized to issue official Law School policy.
All board members, faculty, staff and students	Expected to comply with university policy.

10. Related Information

References:

[Cal. Health & Safety Code Division 2, Chapter 2, Article 3.5](#)

[CDC COVID Vaccination Program Planning Guidance](#)

[CDC Vaccine Recommendation Process](#)

[Cal Northern's Notice of Non-Discrimination](#)

11. Contacts

Please direct any questions regarding this policy to:

Administration Office (530) 891-6900 sbrooks@calnorthern.edu; or
mgosling@calnorthern.edu

12. Policy URL

The policy will be posted on the Law School's website at www.calnorthern.edu and the link may be shared in community messages.